

Date of event:	2026
Type of function:	Wedding
Function Brief:	Elegant venue
Cell:	
E-mail for account:	
Number of guests:	50

Description	Quantity	Price	Sub-Total
Venue hire - Elegant venue chapel and hall	1	20,000.00	20,000.00
			0.00
Included:			
Wooden tables or round tables and chairs			
Décor : Table runners or table cloths			
Wooden benches & podium for chapel			
Cash bar - no own liquor allowed			
Registry , DJ, cake & gift tables			
Set up and cleanup after	1	2,000.00	2,000.00
<u>Food</u>			
Buffet menu 3 course	50	280.00	14,000.00
Harvest table or starter	0	0.00	0.00
Dessert	0	0.00	0.00
Welcome drink after ceremony , juices or spritters	50	15.00	750.00
Waiters	6	300.00	1,800.00
Wedding cake 3 tier buttercream- standard design- optional	1	2,995.00	2,995.00
Savory and meaty Platters for bridal party for 12- optional	2	600.00	1,200.00
Easy Breakfast for Sunday morning- optional	50	75.00	3,750.00
<u>Décor- quoting on standard</u>			
Elegant centre pieces	10	450.00	4,500.00
Table cloths/ runners	10	45.00	450.00
Table number	10	10.00	100.00
Cloth serviettes- optional	50	10.00	500.00
Underplates- optional	50	10.00	500.00
Underplates- wooden included in package	50	0.00	0.00
Crockery and cutlery and champagne and wine and cooldrink glasses	50	5.00	250.00
Welcome board & table placing- optional	1	450.00	450.00
Bridal table décor- optional	1	995.00	995.00

Flowers -			
Seasonal flowers with bush greens done on centre on tables	10	450.00	4,500.00
Bridal table flowers	1	1,750.00	1,750.00
Bridal bouquet TBC	1	650.00	650.00
Bridesmaid flowers	3	200.00	600.00
Moms lapels TBC	2	65.00	130.00
Groomsmens boutonnières	3	55.00	165.00
Groom boutonnières	1	65.00	65.00
Flowers for aisle TBC	10	180.00	1,800.00
Flower arrangement for chapel	1	950.00	950.00
confetti fresh petals enough for 50 guests	1	500.00	500.00
Delivery and set up to venue	1	1,500.00	1,500.00
breakage deposit	1	2,500.00	2,500.00

Sub Total:	66,850.00
Deposit paid	
Sub Total:	66,850.00

I, _____ hereby contract the caterer's services as listed
and quoted in this proposal according to the terms and conditions herein.

Clients' Signature

Date

Payment should be made to:

Banking details:

Baked by Nataleen

FNB Cheque account: 6241 595 1715

Pretoria North branch: 250655

Reference: Name and date of delivery

Baked by Nataleen's Terms & Conditions:

As with most successful businesses, certain guidelines and procedures will help ensure your requests and our requirements are understood

Please review the following terms and conditions and contact us with any questions.

- Payment terms: A non-refundable payment of 50% deposit is required at the time of booking to secure your desired event date together with signed confirmation. This deposit will be applied to the final billing invoice.
- Full payment is due 14 business days prior to the event via EFT or cash.
- Items damaged, broken or lost will be paid in full by the client. This includes any candle wax on the table clothes/ overlays

aked by Nataleen 082 608 2348 info@eventsbn.co.za
Reg no. 2013/08695/07 Postal Address:
Physical Address: 135 Erich Mayer Street Pretoria North 0186

- Items must be returned to Baked by Nataleen, 135 Erich Mayer Street on the Monday after the weekend of the wedding. Failure to do so will result in the forfeiting of deposit paid.
- All hired items belongs to Baked by Nataleen.
- No hired items will be given to the client without full payment before the function date.
- Guest count: Client agrees to inform the caterer, by phone or in writing, 14 days in advance of event, as to final number of guests. All changes related to the services listed in the invoice must be made no later than this date. Client will be charged for the number of guests and services on the invoice if no alternate final number is received. After confirmation of your event, the number of guests may not be lowered.
- The Caterer is not responsible for any services not listed on the invoice.
- The client's responsibility to ensure that the client will conduct the event in an orderly manner, and in full compliance with all applicable laws, ordinances and regulations.
- Time schedule: Client agrees to begin the event promptly at the scheduled guest arrival time on the invoice and to vacate the facility at the indicated guest departure time.
- The client further agrees to pay overtime charges or other expenses incurred if the event continues past the indicated guest departure time.
- Default: Caterer's performance is contingent upon the absence of strikes, labour disputes, accidents, severe weather, or any other cause beyond the caterer's control. Caterer, may, at its sole discretion, make reasonable substitutions to menu, equipment, and other services listed on the invoice.
- Prices: Prices stated are subject to change according to the market price of products and with final guaranteed number of guests. Caterer will
- Upon payment the final price is fixed and may only change due to a change in number of guests or mutually agreed upon changes in the services
- If décor and catering services are supplied by Baked by Nataleen, cleanup is included.

Received by: _____

Signature: _____